



Heckington St. Andrew's C of E Primary School
Addendum to Behaviour and Relationships Policy

Respect + Responsibility + Relationships + Resilience + Reverence
Five Rs = Ready for Life

“I have come that they may have life, and have it to the full.” John 10:10

Context

This addendum is for use as children return to school and the threat of Covid-19 is still with us. It is to ensure that we keep pupils and staff as safe as possible, physically and emotionally. It is impossible for us to deal with behaviour exactly the same way as we normally would, because children need to remain contained in their own group whilst in school.

The school's usual expectations of behaviour from pupils are still relevant in the new school scenario, however, there are additional rules and routines pupils must now be aware of and follow:

New rules that we must impose for safety are as follows:

Safety area	Expectations
Arrival and departure	Children arrive at the allocated time and wait patiently in a 2 metre distanced line until a staff member leads them in through their allocated entrance. They bring nothing except a lunch box and filled water bottle. At the allocated time children will leave school in a distanced ordered fashion through their allocated exit.
Handwashing and hygiene.	Handwashing must be done diligently as we have instructed on entry to school, after using the toilets and when instructed to do so by the group leader. School equipment must not be placed in the mouth and children must try not to touch their noses, eyes and mouth.
Socialising in school	Pupils must not leave their group bubble and will not be able to socialise with children in other bubbles, even if they were to keep 2m apart. Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times. Year 6 (and older key worker children) will have their own table spaced up to 2m apart. When children enter their classroom, they will be expected to go straight to their table and nowhere else in the room. Children will put their hand up if they need an adult's support, they will not get out of their seats without asking. We understand socially distancing may be more difficult for younger children; they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

Moving around the school	Children must stay in their allocated areas and move around the school as instructed by the signs. However, movement around the school will be limited. When the children leave their classroom to go outside for breaks or outdoor learning, they will ensure they keep 2m from peers and adults. Children will follow an adult from their classroom on their designated route.
Sneezing and coughing	Children must <i>catch it, bin it and kill it</i> in a tissue. Hands must then be washed. If a tissue cannot be reached in time they must sneeze into their elbow.
Illness	If a child is unwell they must tell an adult immediately.
Water bottles	Children must use their own water bottle only and must not put their mouth near the tap in the bathrooms. Water bottle must be kept on child's work station. The water fountain will be out of bounds.
Equipment	Pupils must only use the equipment allocated to them and this will be kept in a tray/box under their work station.
Break and lunch times	Children will have a designated place to play during break times and they must stay in their designated zoned areas. They will have their own equipment that will be cleaned after use. Children will be expected to try and remain socially distant from both peers and adults during break times. Children must stay on the playground in sight at all times and they must not leave their designated area. Lunch will be eaten in their classrooms (or in their outside designated area if the weather permits). Children will eat at their table or in their own space. Children will have packed lunches they have brought in or had provided through school.
Toilets	Pupils must flush the toilets after use and wash their hands thoroughly. Additionally, upon returning to their bubble, they will use the hand sanitizer provided.
Coughing and spitting	Pupils absolutely must not cough in anyone's face. They must cough into their elbow. Spitting is forbidden.
Behaviour at home doing distance learning	Pupils must demonstrate the same respect for the teachers remotely as we expect in school. There should be no over familiarity.
Racism	Children will not make racist slurs around the origins of Covid-19.

During this time in school, staff are not expected to use Team-teach techniques and should ask for advice from the Headteacher if a difficult situation arises.

What happens if a child breaks these rules?

Allowances will be made for the age of the children and any underlying issues but deliberate flouting of the rules will lead to the following consequences:

Category	Concern examples	Consequences/actions
1	<ul style="list-style-type: none"> Not taking responsibility to inform an adult if they are experiencing symptoms of Coronavirus. Not following expectations about coughing, sneezing, tissues and disposal (in line with the 'catch it, bin it, kill it' message) Low level disruption in class 	<ul style="list-style-type: none"> Staff reminder given. Parents / Carers informed by telephone call or email. General school Behaviour and Relationships Policy followed; a period of isolation may be needed at this point. Repeat behaviour escalated to level 2.
2	<ul style="list-style-type: none"> Not following school routine for arrival or departure – once Not following the rules about sharing equipment or other items – once Not following instructions on hygiene, such as hand washing or sanitizing – once Not moving around the school as per specific instructions – once Not lining up or sitting following instructions to remain 2 metres apart wherever possible. 	<ul style="list-style-type: none"> Staff reminder given. Parents / Carers informed by telephone call or email. Recorded following behaviour reporting on CPOMS linked to Covid – 19 updates. Repeat behaviour escalated to level 3.
3	<ul style="list-style-type: none"> Repeated incidents from level 2 – more than once Not following school routine for arrival or departure – more than once Deliberately tampering or touching another child's equipment or belongings Deliberately tampering with hygiene materials such as soap or sanitizer Deliberately tampering with bins or the contents of bins Deliberately entering an area or zone that is out of bounds or which may compromise the health of children and staff in another group. Deliberately attempting to socialise with a child from another group Deliberately misusing the toilet areas and facilities 	<ul style="list-style-type: none"> Child will be sent home immediately and a risk assessment will be completed to ascertain when they can return.
4	<ul style="list-style-type: none"> Deliberately coughing or spitting at somebody Any action that would usually require the need for restraint and which would severely compromise staff ability to remain socially distanced. 	<ul style="list-style-type: none"> Child will be sent home and a risk assessment must be completed to assess if the child can return before September.

If a child requires escorting from the classroom then the headteacher will enter wearing PPE. The child will be escorted to the Wave Room.

Rewards for good behaviour and effort

Children at school will be given house points using Class Dojo. At the end of term there will be a prize for the children with the most points in each bubble.

There will also be a prize for the pupil who the teacher judges to have engaged the best with home learning.

Online safe behaviour at home

Resources about keeping children safe online have been shared with parents. The school staff set work through the Seesaw which is GDPR compliant and a safe use site. Staff are not interacting with children in any 'live' lessons. If interacting with other children or staff online, children (and staff) should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously. This is also the case of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

Pupil Wellbeing

Pupil wellbeing is paramount during their time in school. Children will be anxious over having missed school and their friends, ongoing news about the virus, bereavements and more. All children will be in small groups and have two adults to safeguard them during their time in school. Part of the children's curriculum will be PSHE to discuss their worries and concerns. A DSL and Deputy will also be onsite daily to act on any concerns causing alarm.

Children in Year 6 will experience transition talks and activities to help prepare them for secondary school in September.